



Hong Kong Branch

CUSTOMER REQUEST FORM

To

The Head – Operations
Axis Bank Ltd.
Hong Kong Branch

Date of Request:

Customer Name: Mr. Mrs. Ms. _____

Customer ID: _____

Account Number: _____

1. CHANGE OF MAILING ADDRESS (In case of joint holders, each holder needs to fill a separate form)

New mailing address (with proof of address*)

City _____ Pin Code _____. We understand that the above address will be applicable to all our accounts with you.

2. CHANGE OF OTHER CONTACT DETAILS

- Change of mobile number. New mobile number : _____
- Change of telephone number. New telephone number : _____
- Change of email ID: New email ID : _____

3. ACCOUNT OPENING RELATED QUERIES

- Cheque Book not received.
- Fixed Deposit Receipt confirmation not received.
- Change of address confirmation not received.
- Joint account amendment confirmation not received.

4. DUPLICATE STATEMENT (Please debit the charges to my A/c., if any)

Statement required from date _____ to _____.

5. E-STATEMENT REGISTRATION (Available only for operative accounts viz. Savings & Current Accounts and signing terms and conditions seperately) (Signatures of all account holders required)

Account Number _____

Email ID _____



6. **NEW CHEQUE BOOK REQUEST** (Please debit the charges to my A/c., if any)

Number of Cheque Leaves required _____.

7. **STOP PAYMENT REQUEST** (Please debit the charges to my A/c., if any)

S No.	Cheq. No.	Payee's Name	Amount	Reason

For more number of cheques : Chq. No. from _____ to _____

Number of cheques _____

Reason for stop payment _____

8. **SIGNATURE VERIFICATION** (Please debit charges to my/our A/c.)

9. **BALANCE CONFIRMATION** (Please debit charges to my/our A/c.). The same may be sent to our Auditors as per address given below:

Signature
(Primary A/c Holder)

Signature
(Joint A/c 1)

Signature
(Joint A/c 2)

Signature
(Joint A/c 3)

OFFICE USE

Customer request received on _____ Request carried out on : _____

Name of Branch Official : _____ Signature of Official: _____

ACKNOWLEDGEMENT TO CUSTOMER

We acknowledge receipt of 'Customer Request Form' from _____ (customer name) on _____ (date) for _____

Name of Branch Official: _____ Signature : _____